



PRESENTED BY



# FRENCH QUARTER FESTIVAL

## FESTIVAL FAMILY OF VOLUNTEERS | JOB DESCRIPTIONS

### Volunteers are the heartbeat of the Festival.

We are committed to ensuring that everyone has a fun, safe, and rewarding experience.

We invite individuals, groups, and students (16+) to join the Festival Family of Volunteers.

Anyone needing service hours is encouraged to participate. All volunteers are required to sign a waiver.

**CONTACT:** Jayant Patel, Volunteer Coordinator | [volunteers@fqfi.org](mailto:volunteers@fqfi.org) | [www.frenchquarterfest.org](http://www.frenchquarterfest.org)

**Check out our volunteer perks below!**

### JOB DESCRIPTIONS

#### **SURVEY TAKER**

**[FESTIVAL-WIDE]**

Volunteers are needed to conduct visitor surveys. Each survey consists of approximately 26 questions and takes approximately five minutes to complete. This job requires an outgoing personality and standing for the duration of the shift. Each year the French Quarter Festival and The University of New Orleans collaborate on a survey questionnaire. The results from this survey are crucial for our economic impact study and help us to continue presenting our festivals each year.

#### **BEER BOOTH** \*21+ Age Requirement

**[FESTIVAL-WIDE]**

Volunteers will be asked to pour drinks and/or pass them to paid cashiers. They may also be asked to help restock beverage inventory during their shift and may occasionally be asked to lift up to 15 pounds. This job may require standing in a small and sometimes wet area for the duration of the shift. *Money handling will not be involved.*

#### **GREEN TEAM**

**[FESTIVAL-WIDE]**

The Green Team volunteers are essential in keeping our site clean! Volunteers will be stationed at one of many 'Sorting Stations' that collect compost, recycling, and trash. Volunteers will help ensure that there is no contamination between waste streams and that the public is engaged with the system. This dynamic role is a great fit for larger groups - email [volunteers@fqfi.org](mailto:volunteers@fqfi.org) for group sign-up info!

#### **ICED TEA & COFFEE BOOTH**

**[FESTIVAL-WIDE]**

Volunteers will be asked to pour beverages, organize supplies, and assist in all booth operations. This job may require standing in a small and sometimes wet area for the duration of the shift. Volunteers may occasionally be asked to lift up to 15 pounds. *Money handling will not be involved.*

#### **INFORMATION CENTER [2 LOCATIONS]**

**[SPANISH PLAZA / BERGER LAWN]**

Volunteers will assist festival goers in answering questions about the event and local area while providing them with programs and other printed material. Volunteers may also be asked to give directions or provide suggestions based on a local's perspective, therefore knowledge about New Orleans, the French Quarter, and the festival are strongly advised. Volunteers will be given materials that outline the FQF's Music Schedule, Culinary Lineup, VIP program, Accessibility Program, Sustainability Program, and should be prepared to assist the public in navigating these aspects of the festival.

## **INFORMATION CENTER AND VOLUNTEER CHECK-IN [2 LOCATIONS]**

**[JAX LOT/NOJM]**

Two (2) of the four (4) Information Booths double as the Volunteer Check In Locations (Jax Lot and New Orleans Jazz Museum at the Old US Mint). At these locations only, Volunteers may be asked to assist with the check-in process of fellow volunteers, help them locate booths, and distribute volunteer T-shirts. Volunteers will assist festival goers in answering questions about the event and local area while providing them with programs and other printed material. Volunteers may also be asked to give directions or provide suggestions based on a local's perspective, therefore knowledge about New Orleans, the French Quarter, and the festival are strongly advised. Volunteers will be given materials that outline the FQF's Music Schedule, Culinary Lineup, Accessibility Program, Sustainability Program, and should be prepared to assist the public in navigating these aspects of the festival.

## **FESTIVAL SUPPORT KREWE – VOLUNTEER FLOATER \*21+ Age Requirement**

**[FESTIVAL-WIDE]**

Volunteers may be asked to do any of the volunteer jobs at any of the locations. They will serve as floaters who fill in voids from no-shows or unforeseen gaps in scheduling. Volunteers may be asked to serve alcohol, therefore this position requires volunteers who are 21+. This job may require standing for the duration of the shift.

## **MERCHANDISE BOOTH SALES**

**[SPANISH PLAZA/PALM LAWN/JACKSON SQ/NOJM]**

Volunteers will help customers, restock inventory, and keep booths clean and organized. Sales experience is preferred but not required – just be sure to bring lots of smiles and a great attitude! This job requires standing in a small area for the duration of the shift.

## **DONATIONS KREWE**

**[FESTIVAL-WIDE]**

FQFI relies on donations to produce this free community festival. This year we will be soliciting donations from attendees at select entry gates. Volunteers will be interacting with attendees as they enter and exit festival areas, encouraging donations and educating about the organization's need and impact. This is a job for outgoing folks who feel passionate about our community! Donation team volunteers will be standing for the duration of the shift.

## **CHEVRON CHILDREN'S STEM ZONE SUPPORT**

**[NATCHEZ WHARF]**

Volunteers will assist children with various activities at the Chevron Children's STEM Zone. This job requires interacting with children and their parents and may involve standing for the duration of the shift. STEM Zone volunteers may be asked to assist with set-up and break-down each day. Interest in education or children's activities is a plus. All volunteers in the area must agree to sign the STEM Zone Code of Conduct and will be required to show a photo I.D. when checking in for their shift.

## **VOLUNTEER PERKS**

- A limited edition collectible volunteer t-shirt to be worn while volunteering and taken home after your shift!
- \$10 pre-loaded RFID card for each volunteer, per completed shift, to use at our official merchandise booth and any beverage vendor booth. Food + Beverage credits are available for those working multiple shifts on the same day.
- A Volunteers-only Blue Bike promo code to help get to and from the Fest!
- PRIZES and RAFFLE to win FQF Merch!
- Complimentary snacks and water
- Loads of appreciation from the community and Festival staff!